

Fire Service Educators Professional Development Conference

Instructors Helping Instructors

January 30 – 31, 2010 Conference Details

http://fitoam.org/2010_conference.html

An Educational Partnership With FITOAM, MSFCA, MnSCU and Our Vendors



Workshop Title and Descriptions

01. Managing Your Training Program - 7 hrs (all weekend)
02. Fire Instructor I Certification - Refresher - 5 hrs (all day Saturday)
03. Extrication - What You Need to Teach - 5 hrs (all day Saturday)
04. Overview of Fire & Life Safety Educator I - 5 hrs (all day Saturday)
05. Those Who Teach Lead - 2 hrs
06. Psychology of Learners - 2 hrs
07. Training Requirements and Liabilities - 2 hrs
08. Setting up a Mass Casualty Incident Mutual Aid Drill - 2 hrs
09. Developing a Mentoring Program - 2hrs
10. Basic Power Point - 2 hrs
11. Minnesota Fire Service Certification Board (MFSCB)- Overview and Benefits - 2 hrs
12. Working With The Media- 2 hrs
13. Tips and Tricks for Those in Charge of Many Things - 2 hrs
14. Best Practices for Public Education Programs - 3 hrs
15. Prevention on Little or No Budget - 3 hrs
16. Developing of Hands on Training Props - 3 hrs
17. ISFSI Tool Kit - 3 hrs
18. Training Schedules for a Year - 3 hrs
19. NFPA 1403- Live Burn Training (The Right Way) - 3 hrs
20. Advanced PowerPoint Presentations - 3 hrs
21. Training In Context – What Is it? - 3 hrs
22. Life Safety Initiatives - 2 hrs
23. Using MS Excel Program for Training and Education Records - 2 hrs
24. Becoming an ICS Proficient Fire Dept Through All Regular Training - 2 hrs
25. Round Table Discussion for Training Officers - 2 hrs - Panel
26. Public Education Round Table - 2 hrs - Panel
27. Fire Instructor I Certification-Written Group 1 Test - 2 hrs (NOTE: To complete all of the written and practical testing, more time after 12 pm may/will be required. Sign up for ONLY one group either 27, 28 or 29)
28. Fire Instructor I Certification-Written Group 2 Test - 2 hrs Sign up for ONLY one group either 27, 28 or 29
29. Fire Instructor I Certification-Written Group 3 Test - 2 hrs Sign up for ONLY one group either 27, 28 or 29
30. Fire and Life Safety Educator I Certification Test: Sunday afternoon.
This test is based on the 2nd edition of the IFSTA Fire & Life Safety Educator Manual.

01 - Managing your Training Program - 7 hrs (all weekend)

This course is designed to provide students with basic tools and skills to coordinate training in small fire/emergency medical services (EMS) organization. A training function in a fire department typically may include conducting training drills and coordinating training with a nearby city or State training function. Course content includes leadership issues in fire service training, such as why and how the local training officer must be a catalyst for change, and personal motivators within the department; identifying the legal issues affecting the training function, including an understanding of a standard of care, and the impact of Occupational Safety and Health Administration (OSHA) and National Fire Protection Association (NFPA) standards; safety considerations in training; marketing training internally; identifying ways to justify training needs; selecting and evaluating training curriculum and materials from outside sources; and effective delivery and evaluation of training.

02 - Fire Instructor I Certification-Refresher - Basic - 5 hrs (all day Saturday)

This course will focus on the Instructor I course so participants can review and preparation for the Certification exam for Instructor I. Study materials will be from IFSTA 7th Edition.

03 - Extrication - What You Need to Teach - 5 hrs (all day Saturday)

Your teaching extrication but are you giving the most up to date information? Are you giving them as many options as possible or just going over the same way it's been done for years? This class will cover the info you NEED to be passing along. Receive the latest airbag, pretensioners and safety information. Receive new steel info and options for dealing with this challenge. Be able to pass along 4 different ways to open the hood, 10 different ways to open doors and the latest info on Hybrids and what we will be teaching in the near future.

04 - Overview of Fire & Life Safety Educator I - 5 hrs (all day Saturday)

This 5 hour course will cover the 5 step process in public education based on the 2nd edition of the IFSTA Fire & Life Safety Educator Manual. This is a brief overview. Participants are encouraged to read the book before the class.

05 - Those Who Teach Lead - 2 hrs

Tim Sendelbach, Training and Educational Services. Change in the fire service continues to be one of the most monumental tasks facing the next generation of leaders. The initiation and implementation of change is seldom if ever welcomed with open arms. The ingredient for success lies in putting the right people in training; vision oriented leaders who exemplify the willingness to share their knowledge, skills, and abilities while supporting a freedom based approach inclusive of organizational values, individual empowerment and progressive change. This high-energy, high impact program will provide attendees with a step by- step action plan on how to build an organization receptive to change with specific emphasis on leadership, professional development/training, and core values related to safety and organizational progression

06 - Psychology of Learners - 2 hrs

During this session we will discuss the psychology of learning in general and adult learners in particular along with building an understanding of teaching methodology and applying the basic principles of learning. We will also discuss the generations of learners and how each generation responds differently to motivation and teaching styles.

07 - Training Requirements and Liabilities - 2 hrs

Attend this interactive session focused on fire department training and liability issues. A brief presentation will be followed by Q&A/discussion time. Bring your questions and concerns, ideas about topics relevant to your fire department training. Regardless of whether compliance with an NFPA standard is voluntary or mandatory, fire and rescue departments must consider the impact of "voluntary" standards on civil (tort) litigation. The current NFPA training standards and regulatory agencies' roles are evaluated in light of current litigation to determine the legal risk for training officers when firefighters die or are injured in training exercises. The training officer's responsibilities and duties, training deaths and injuries statistics, and civil and criminal litigation are discussed. Three case studies of training fatalities are explored from the perspectives of the NFPA standards, the NIOSH investigation, and the events' legal impact.

08 - Setting up a Mass Casualty Incident Mutual Aid Drill - 2 hrs

When was the last time you thought about a mass-casualty incident? Most departments rarely train for MCIs, yet the potential for them is there every day. This workshop will address some of the steps needed to prepare for a MCI drill.

09 - Developing a Mentoring Program - 2hrs

What process is best for developing an effective mentoring program? How will the focus of mentoring change during the course of a protégé's involvement. The purpose of this workshop is to process to create a systematic and controlled approach to mentoring and teaching the next generation of Firefighters and Officers.

10 - Basic Power Point - 2 hrs

This course will give the student first hand introductory experience in the use and production of Microsoft Power Point software and the computer and projection equipment used during the presentations during a training session. This session will cover basic power point presentations, creating, editing, saving, printing and more. Learn the best practice for using a power point presentation for your drills.

11 - Minnesota Fire Service Certification Board (MFSCB) – Overview and Benefits - 2hrs

The mission of the Minnesota Fire Service Certification Board is to provide a means of recognition of persons who achieve the levels of competency specified in established standards. This workshop will discuss the benefits of certification and provide an overview of the voluntary certification system.

12 - Working With The Media - 2 hrs

This class will cover key points in how to get your message across when working with the media addressing both print and face to face interaction with media professionals.

13 - Tips and Tricks for Those in Charge of Many Things - 2 hrs

This course will cover ideas on how to handle duties when wearing many hats to include things like time management, public education, finding resources etc.

14 - Best Practices for Public Education Programs – 3 hrs

This session will highlight successful education programs. Coordinators of the programs will give brief program overviews. This session will feature programs from departments of different sizes.

15 - Prevention on Little or No Budget – 3 hrs

Find out where to find free or inexpensive resources. Discover ways to make inexpensive props. Learn how to use Fire Corps and Explorer programs in educational programming. There will be a brief overview on grant writing and funding sources as well.

16 - Developing of Hands on Training Props - 3 hrs

This workshop will review several training props built by other from across the country. We look at resources to help in the development and cost of creating valuable fire training props for your department. If you have built a really neat prop bring your information and share it with everyone. Remember "Instructors Helping Instructors"

17 - ISFSI Tool Kit - 3 hrs

1) Instructor's Resource Kit

This program will cover ways to find information to use for training programs. We will also cover internet locations that are helpful. We will also discuss ways to build & implement a training program that will keep firefighter smiling.

2) Problems We Face Today - The culture of the fire service: How do we change it? Why is it the way it is? Is it tradition? What about health, and safety issues.

18 - Training Schedules for a Year - 3 hrs

This workshop will discuss the dilemma of setting up a training schedule that meets the organizations operational needs. With the wide variety of training topics and skills needed by every person on your department, it can seem like an impossible task, but its not impossible.

19 - NFPA 1403 - Live Burn Training (The Right Way) - 3 hrs

Live Burn training is the most realistic fire training available. It also carries with it the most risk. The safety of the participants is directly related to the experience level of the instructors. As an instructor you must manage this type of training properly and safely. This workshop will discuss the right way.

20 - Advanced PowerPoint Presentations - 3 hrs

The purpose of this Microsoft PowerPoint session is to provide each participant an opportunity to integrate advanced features, design concepts, and presentation strategies to deliver a professional presentation. Take your skills a step further, in this session we will cover themes, animations, movies, charts, graphs and other fun ideas to make your presentation a success.

21 – Training In Context – What Is it? - 3 hrs

Under stress you will perform as you learned. Based on this premise, the learning environment should recreate the context and content of the environment in which performance is expected. Training in Context uses a learning system with five components; (1) clearly defined operations that describe the services delivered by the organization. (2) a clearly defined body of knowledge gives learners a performance goal to work toward. (3) the environment in which the learning takes place. The environment consists primarily of coaching learners while they look at pictures of the service and then perform repetitions of the learning activity. (4) a coaching methodology designed to support the learner's performance and (5) personal growth and identification of learner behaviors that contribute to an effective learning experience. This workshop will provide some hints to help you implement a training program in your organization.

22 - Life Safety Initiatives - 2 hrs

This program will discuss the sixteen firefighter life safety initiatives that were developed at the Firefighter Life Safety Summit hosted by the National Fallen Firefighters Foundation and the U. S. Fire Administration on April 14, 2004. It will explain these initiatives, including implementation practices and recommendations with the anticipated outcome of the reduction of firefighter deaths and injuries.

23 - Using MS Excel Program for Training and Education Records - 2 hrs

Learn the basic skills needed to create and maintain excel documents, create basic formulas and spreadsheet tools for the training officer. This session will also provide a brief introduction to Microsoft Access.

24 - Becoming an ICS Proficient Fire Dept Through All Regular Training - 2 hrs

While ICS training is necessary in today's emergency services this training can be time-consuming and sometimes ineffective. Available online training is available but lacks practical training and personal interaction. As our demands increase for required training activities fitting training needs into a schedule becomes more challenging. The *ICS Proficiency Through Department Training* session will focus various methods of including ICS into training activities and making our responders more ICS proficient through experience. This will be a 'hands on' class with work groups designing basic skills fire training sessions which include ICS skills and will be shared with the group as an idea exchange.

25 - Round Table Discussion for Training Officers - 2 hrs - Panel

The ROUND TABLE Discussion is an open, moderated forum for use by the participants to pose questions and comments about training-related issues arising in training situations. The round table will include an open forum discussion to answer questions on a variety of topics to include, MPCA, OSHA, MBFTE, DNR and others. Bring your questions and suggestions.

26 - Public Education Round Table - 2 hrs - Panel

This will be a panel discussion on public education. Participants will have a chance to ask questions and discuss public fire education topics.

27 - Fire Instructor I Certification-Written Group 1 Test - 2 hrs

(NOTE: Sign up for only one group either 27, 28 or 29)

Participants will take the MFSCB Instructor I, two hour written and practical exam. Those wishing to take the exam should sign up for either class 27, 28 or 29 but only one. Study materials will be from IFSTA 7th Edition. *Note: If you are taking a certification exam you are responsible for the testing fee separate from the conference registration fee.*

28 - Fire Instructor I Certification-Written Group 2 Test - 2 hrs

(NOTE: Sign up for only one group either 27, 28 or 29)

Participants will take the MFSCB Instructor I, two hour written and practical exam. Those wishing to take the exam should sign up for either class 27, 28 or 29 but only one. Study materials will be from IFSTA 7th Edition. *Note: If you are taking a certification exam you are responsible for registering for the exam with the MFSCB for the testing fee separate from the conference registration fee.*

29 - Fire Instructor I Certification-Written Group 3 Test - 2 hrs

(NOTE: To Sign up for only one group either 27, 28 or 29)

Participants will take the MFSCB Instructor I, two hour written and practical exam. Those wishing to take the exam should sign up for either class 27, 28 or 29 but only one. Study materials will be from IFSTA 7th Edition. *Note: If you are taking a certification exam you are responsible for registering for the exam with the MFSCB for the testing fee separate from the conference registration fee.*

30 - Fire and Life Safety Educator I Certification Test: Sunday afternoon.

Participants will take the MFSCB certification test is based on the 2nd edition of the IFSTA Fire & Life Safety Educator Manual. *Note: If you are taking a certification exam you are responsible for registering for the exam with the MFSCB for the testing fee separate from the conference registration fee.*